

Republic of the Philippines
Province of Davao de Oro
OFFICE OF THE GOVERNOR
BIDS AND AWARDS COMMITTEE



EXCERPT FROM THE MINUTES OF THE REGULAR MEETING OF THE BIDS AND AWARDS COMMITTEE (BAC) AND PUBLIC BIDDING HELD ON MAY 21, 2025, AT THE BAC CONFERENCE ROOM, 3RD FLOOR, EXECUTIVE BUILDING, PROVINCIAL CAPITOL COMPLEX, CABIDIANAN, NABUNTURAN, DAVAO DE ORO.

Present

- | | | |
|---|---|----------------------|
| 1 | Ms. Lara Zaphire Kristy N. Bermejo, MPA | BAC Chairperson |
| 2 | Mr. Lewis Jake G. Caiman | BAC Vice-Chairperson |
| 3 | Dr. Rolando S. Simene, MRDM | BAC Member |
| 4 | Engr. Roderick M. Digamon | BAC Member |
| 5 | Atty. Maria Cor Reyna M. Mutoc, CPA | BAC Member |

Others Present

- | | | |
|----|-------------------------------------|----------------------|
| 1 | Mr. Jenes B. Miñoza, MPA | BAC Secretariat-Head |
| 2 | Dr. Abigail A. Amores, MPM | TWG Member |
| 3 | Mr. Alvin Ross J. Gisma | TWG Member |
| 4 | Dr. Ma. Grace C. Lim, FPSMS | TWG Member |
| 5 | Mr. Joseph Randy M. Loy, RN, MMCMDR | TWG Member |
| 6 | Engr. EAV Julian M. Mahinay | TWG Member |
| 7 | Engr. Joy C. Manabat, CE, MPA, MRDN | TWG Member |
| 8 | Ms. Joyzel R. Odi, DBMIS | TWG Member |
| 9 | EnP. Marilyn A. Perlas, MExED | TWG Member |
| 10 | Ms. Cristie M. Plaza, CPA | TWG Member |
| 11 | Mr. Ronald C. Sibayan, MExEd | TWG Member |

Present Bidders

- | | | |
|---|------------------------|---|
| 1 | Ms. Danica Decena | EAH Medicine and Medical Supplies Marketing |
| 2 | Mr. Cyboon Moncana | Berovan Marketing, Inc. |
| 3 | Ms. Krissa Kadaleon | Aqua-Max Med Inc. |
| 4 | Ms. Diana P. Maglasang | Octa-Gene Systems Inc. |

RESOLUTION NO. B-2025.05.21.28

“A RESOLUTION RECOMMENDING TO THE HEAD OF THE PROCURING ENTITY (HOPE) TO AWARD PURCHASE REQUEST NO. 25-C0414 TO SACCKI ENTERPRISES & CATERING SERVICES AS THE LOWEST CALCULATED AND RESPONSIVE BIDDER FOR THE SUPPLY AND DELIVERY OF OFFICE SUPPLIES UNDER BID NO. B-25-0123.”

WHEREAS, the Provincial Government of Davao de Oro advertised the Invitation to Bid for the procurement of **Supply and Delivery of Office Supplies** under Bid No. **B-25-0123** posted on its website, the PhilGEPS, and at a conspicuous place within the premises of the Provincial Government of Davao de Oro continuously for seven (7) calendar days;

WHEREAS, the BAC under Section 30 of R.A. 9184 used the nondiscretionary pass/fail criteria and conducted public bidding on May 6, 2025, which was attended by the following bidders/suppliers, to wit;

Name of Bidder	Bid Amount (As Read)	Documentary Requirement	Rank
SACCKI ENTERPRISES & CATERING SERVICES	447,884.25	Compliant	1st
TOPCESS TRADING CORPORATION	555,902.00	Compliant	2nd

WHEREAS, given the complexity of the Goods to be procured, the Technical Working Group (TWG) will conduct a thorough technical evaluation and verification process to assess the Lowest Calculated Bidder's (LCB) qualifications and technical documentation. As mandated under Section 34.8, the TWG is required to complete the post-qualification within 12 calendar days but maybe extended up to 45 days for technical evaluation;

WHEREAS, the detailed evaluation of bids conducted on May 9, 2025, resulted in the following;



Name of Bidder	Bid Amount (As Read)	Bid Amount (As Calculated)
SACCKI ENTERPRISES & CATERING SERVICES	447,884.25	447,884.25

WHEREAS, if the BAC determines that the bidder with the Lowest Calculated Bid passes all the criteria for post-qualification, it shall declare the said bidder as LCRB and recommend to the HoPE the award of contract to the said bidder at its submitted bid price or its calculated bid price, whichever is lower, as stated in Section 34.4 of the IRR;

Name of Bidder	ABC	Bid Amount	% Variance from ABC
SACCKI ENTERPRISES & CATERING SERVICES	709,122.00	447,884.25	36.84%

WHEREAS, the BAC further agreed that in the event that the bidder with the Lowest Calculated and Responsive Bidder (LCRB) fails, refuses, or is unable to submit the necessary documents as stated in Section 37 of this IRR, the BAC will disqualify said bidder and proceed to complete the post-qualification process with the bidder having the second Lowest Calculated Bid. If no bidder successfully passes the post-qualification stage, the BAC will declare the bidding as a failure and arrange for a re-bidding with re-advertisement. If another bidding failure occurs even after the contract's re-bidding, the Procuring Entity is permitted to engage in a negotiated procurement.

WHEREAS, upon careful examination, validation, and verification of all the eligibility, technical, and financial requirements submitted by the bidder as a Lowest Calculated Bid, its bid has been found to be responsive.

NOW THEREFORE, We, the members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**:

- a) To recommend to the Head of the Procuring Entity (HoPE) to award Purchase Request No. **25-C0414** to **SACCKI ENTERPRISES & CATERING SERVICES** as a Lowest Calculated and Responsive Bidder for the procurement of **Supply and Delivery of Office Supplies** under Bid No. **B-25-0123**.

RESOLVED, FINALLY, that copies of this resolution be forwarded to the concerned offices for information, guidance, and appropriate action.

Certified true and Correct:


JENES B. MIÑOZA, MPA
Head BAC Secretariat

Conformed by:


LARA ZAPHIRE KRISTY N. BERMEJO, MPA
BAC-Chairperson



LEWIS JAKE G. CAIMAN
BAC -Vice Chairperson


ATTY. MARIA COREYNA M. MUTOC, CPA
BAC Member


RODERICK M. DIGAMON, CE
BAC Member


ROLANDO S. SIMENE, DVM, MRDM
BAC Member

Action Taken: Approved/Disapproved


DOROTHY P. MONTEJO-GONZAGA
Governor
Head of the Procuring Entity
Approved on _____