



PROVINCIAL GOVERNMENT OF DAVAO DE ORO

Cabidanan, Nabunturan, Davao de Oro

TECHNICAL SPECIFICATIONS FORM

Purchase Request Number: 25-C0011

Bid Number: B-25-0017

Date: 02/03/2025

Page: 1 of 4

ITEM NO.	QTY.	UNIT OF ISSUE	DESCRIPTION	APPROVED BUDGET		BID PRICES	
				Unit Price	Total Amount	Unit Price	Total Amount
1	4.0	box/s	Ballpen (Black)	205.00	820.00		
2	8.0	pc/s	Ballpen, BP-S fine, black	35.00	280.00		
3	8.0	pc/s	Ballpen, BP-S fine, blue	39.00	312.00		
4	125.0	pc/s	Ballpen, ordinary, blue	11.00	1,375.00		
5	10.0	pack/s	Battery, size AA @ 4's/pack	132.00	1,320.00		
6	10.0	pck/s	Battery, size AAA @ 4's/pack	176.00	1,760.00		
7	4.0	pc/s.	Binder, 3 Rings (2" A4 size)	192.50	770.00		
8	4.0	unit/s	Calculator, 12 digit, Metal Faceplate Desktop Type (179x126x30.9mm)	912.00	3,648.00		
9	14.0	unit/s	Calculator, 12 digit, Metal Faceplate, Portable Type (141x77x19.5mm)	880.00	12,320.00		
10	100.0	pc/s.	Card, Leave -(as per sample) US tag board 9 x 12 (side print 1 color)	25.00	2,500.00		
11	4.0	pc/s	Casing, Self Inking Stamp - medium (S-822)	517.00	2,068.00		
12	50.0	pc/s	Certificate holder -A4 SIZE-, - A4 Size -	61.00	3,050.00		
13	3.0	pc/s.	Clear Book Long - 40 sheets	197.00	591.00		
14	10.0	pc/s.	Clear Book Long -80 sheets	374.00	3,740.00		
15	60.0	pc/s	Clip backfold 25mm (1")	5.00	300.00		
16	60.0	pcs	Clip backfold 50mm (2")	7.00	420.00		
17	19.0	box/s	Clip, Paper - Vinyl Coated (big)	36.00	684.00		
18	16.0	pc/s.	Correction Tape w/ case	42.00	672.00		
19	1.0	pc/s.	Data File Box - double	407.00	407.00		
20	60.0	roll/s	Double Adhesive Tape "1	18.00	1,080.00		
SUB-TOTAL					38,117.00		

Purpose: FOR THE USE OF PROVINCIAL HUMAN RESOURCE MANAGEMENT & DEVELOPMENT OFFICE

Delivery: PGSO

Period of Delivery: 10 DAYS



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				Unit Price	Total Amount	Unit Price	Total Amount
21	1.0	pc/s	Double Sided Tape (with foam)	92.00	92.00		
22	1.0	box/s	Envelope, documentary, kraft, (10"x15") 150gsm, 500s/box	1,250.00	1,250.00		
23	2.0	box/s	Envelope, expanding, kraftboard, min. of 285 gsm - legal, 100's/box	1,760.00	3,520.00		
24	5.0	box/s	Envelope, mailing, white, long, 500s/box	468.00	2,340.00		
25	40.0	pc/s	Envelope, tagboard, 285 gsm - expanding, yellow, long	22.00	880.00		
26	15.0	box/s	Fastener, paper, non-rust metal, holds 25mm thick file, w/ prongs 70mm apart, 50 sets/box	116.00	1,740.00		
27	10.0	box/s	Fastener, paper, vinyl coated, 50 sets/box	88.00	880.00		
28	234.0	pc/s	Frames for Certificate (A4 size paper to fit in)	204.00	47,736.00		
29	20.0	bt/s	Glue 130g	66.00	1,320.00		
30	12.0	pc/s	Highlighter, fluorescent, orange	32.00	384.00		
31	26.0	pc/s	Highlighter, fluorescent, yellow	55.00	1,430.00		
32	35.0	pack/s	ID Sheets 10's/pack	350.00	12,250.00		
33	9.0	pc/s	Index Card (5" x 8") 100's	55.00	495.00		
34	5.0	bt/s	Ink, Epson 003 (Black)	528.00	2,640.00		
35	3.0	bt/s	Ink, Epson 003 (Cyan)	528.00	1,584.00		
36	3.0	bt/s	Ink, Epson 003 (Magenta)	528.00	1,584.00		
37	3.0	bt/s	Ink, Epson 003 (Yellow)	528.00	1,584.00		
38	10.0	pc/s.	Marker Pen, for Whiteboard -black	68.00	680.00		
39	15.0	pc/s.	Marker Pen, for Whiteboard -blue	57.00	855.00		
40	10.0	pc/s	Marker pen, permanent, broad point, black	76.00	760.00		
SUB-TOTAL					122,121.00		

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				Unit Price	Total Amount	Unit Price	Total Amount
41	10.0	pc/s	Marker pen, permanent, broad point, blue	76.00	760.00		
42	8.0	pc/s	Notebook, big, w/ leatherette cover, 50 leaves	78.00	624.00		
43	200.0	pcs	Notebook, non-spring	12.00	2,400.00		
44	14.0	pc/s	Notebook, spiral, 50 leaves	19.00	266.00		
45	3.0	ream/s	Paper, Bond, PG Legal, 216mm x 330mm (8-1/2" x 13"), 80 gsm	289.00	867.00		
46	250.0	ream/s	Paper, Bond, PG, A4, 210mm x 297mm, 70 gsm.	250.00	62,500.00		
47	658.0	ream/s	Paper, Book legal, 216mm x 330mm (8-1/2" x 13"), min of 70gsm	303.00	199,374.00		
48	2.0	box/s	Paper, laid, long, cream	1,712.00	3,424.00		
49	2.0	box/s	Paper, laid, long, white	1,678.00	3,356.00		
50	50.0	pc/s	Paper, Manila	11.00	550.00		
51	1.0	box	Paper, Photo - A4 size (100's)	900.00	900.00		
52	22.0	packs	Paper, Photo A4 size 200gms 20's/pack	135.00	2,970.00		
53	30.0	pack/s	Paper, Velum - legal size 10's/pack	74.00	2,220.00		
54	5.0	packs	Paper, velum - legal size 30's/pack	286.00	1,430.00		
55	10.0	pc/s.	Pen, Sign (G-2-05) - black	78.00	780.00		
56	20.0	pc/s.	Pen, Sign (G-2-05) - blue	94.00	1,880.00		
57	14.0	pc/s	Pen, Sign - 0.5 ordinary, red	28.00	392.00		
58	39.0	pc/s	Pen, Sign - gel ink 0.5, Blue	24.00	936.00		
59	20.0	pc/s	Pen, Sign - high tech pen (blue)	50.00	1,000.00		
60	2.0	pc/s	Pencil, mechanical 0.5	182.00	364.00		
61	1.0	pc/s	Plastic Storage Box (30 liters)	600.00	600.00		
SUB-TOTAL					409,714.00		

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				Unit Price	Total Amount	Unit Price	Total Amount
62	1.0	pc/s	Pointer Laser,Wireless, Silver finished with page up /down presentation	1,000.00	1,000.00		
63	50.0	pc/s	Refill, sign pen (for Pilot G2-05) - blue	62.00	3,100.00		
64	8.0	pc/s.	Scissors, Stainless Heavy Duty	94.00	752.00		
65	1.0	pc/s	Scissors, Stainless Heavy Duty	94.00	94.00		
66	4.0	pc/s	Self Inking Stamp 822 w/ text - 2 lines	635.00	2,540.00		
67	5.0	pc/s	Stamp, Self Inking (Machine cut-no casing) 2 lines	200.00	1,000.00		
68	28.0	pc/s	Stapler w/ remover, # 35 Heavy duty	424.00	11,872.00		
69	20.0	pack	Sticker, 8.5 x 13, 10pcs/pack	160.00	3,200.00		
70	2.0	pc/s	Sticky Note Pad - 1"x 3" 100sheets (neon pastel colors)	110.00	220.00		
71	9.0	tab/s	Sticky Note/Index Tab (as per sample)	35.00	315.00		
72	50.0	pc/s.	Tape, double edge 1"	55.00	2,750.00		
73	2.0	roll/s	Tape, packaging, 48mm(2")	77.00	154.00		
74	88.0	roll/s	Tape, transparent 24mm (1") width, usable length of 50m	42.00	3,696.00		
75	55.0	roll/s	Tape,Masking # 1	33.00	1,815.00		
76	20.0	pc/s	Tape,Masking # 1	73.11	1,462.20		
77	45.0	roll/s	Tape,Masking # 2	69.00	3,105.00		
78	20.0	box/s	Thumbtacks 50's	17.00	340.00		
79	35.0	box/s	Wire, Staple - # 35	72.00	2,520.00		
TOTAL/LOT					449,649.20		
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