



Republic of the Philippines  
Province of Davao de Oro  
**OFFICE OF THE GOVERNOR**  
**BIDS AND AWARDS COMMITTEE**



EXCERPT FROM THE MINUTES OF THE SPECIAL MEETING OF THE BIDS AND AWARDS COMMITTEE (BAC) HELD ON MARCH 26, 2025, AT THE BAC CONFERENCE ROOM, 3<sup>RD</sup> FLOOR, EXECUTIVE BUILDING, PROVINCIAL CAPITOL COMPLEX, CABIDIANAN, NABUNTURAN, DAVAO DE ORO.

**Present**

- |   |                                         |                      |
|---|-----------------------------------------|----------------------|
| 1 | Ms. Lara Zaphire Kristy N. Bermejo, MPA | BAC Chairperson      |
| 2 | Mr. Lewis Jake G. Caiman                | BAC Vice-Chairperson |
| 3 | Atty. Maria Cor Reyna M. Mutoc, CPA     | BAC Member           |
| 4 | Dr. Rolando S. Simene, MRDM             | BAC Member           |
| 5 | Engr. Roderick M. Digamon               | BAC Member           |

**Others Present**

- |    |                                     |                      |
|----|-------------------------------------|----------------------|
| 1  | Mr. Jenes B. Miñoza, MPA            | BAC Secretariat-Head |
| 2  | Dr. Abigail A. Amores, MPM          | TWG Member           |
| 3  | Mr. Alvin Ross J. Gisma             | TWG Member           |
| 4  | Dr. Ma. Grace C. Lim, FPSMS         | TWG Member           |
| 5  | Engr. EAV Julian M. Mahinay         | TWG Member           |
| 6  | Engr. Joy C. Manabat, CE, MPA, MRDN | TWG Member           |
| 7  | Ms. Joyzel R. Odi, DBMIS            | TWG Member           |
| 8  | EnP. Marilyn A. Perlas, MExED       | TWG Member           |
| 9  | Ms. Cristie M. Plaza, CPA           | TWG Member           |
| 10 | Mr. Ronald C. Sibayan, MExEd        | TWG Member           |

**On Official Business**

- |   |                                     |            |
|---|-------------------------------------|------------|
| 1 | Mr. Joseph Randy M. Loy, RN, MMCMDR | TWG Member |
|---|-------------------------------------|------------|

**Present Bidders**

- |   |                            |                             |
|---|----------------------------|-----------------------------|
| 1 | Mr. Kenneth Jay R. Antoque | Octagene Systems Inc.       |
| 2 | Mr. Dexter Mejanos         | SMC Davao                   |
| 3 | Ms. Marjorie Sanchez       | Autokid Subic Trading Corp. |
| 4 | Mr. Ronniel C. Herboliano  | Dragoners Marketing         |
| 5 | Ms. Casey Dizon            | Dragoners Marketing         |
| 6 | Engr. Aldrin Aso           | Filholland Corporation      |
| 7 | Mr. Rocky F. Fetisan       | Macro Corporation           |
| 8 | Mr. Francis Castro         | Macro Corporation           |
| 9 | Mr. Arvin Haima            | ASMI-Davao                  |

**RESOLUTION NO. B-2025.03.26.01**

**“A RESOLUTION RECOMMENDING TO THE HEAD OF THE PROCURING ENTITY (HOPE) TO AWARD PURCHASE REQUEST NO. 25-C0153 TO BIG 8 CORPORATE HOTEL AS THE SINGLE CALCULATED AND RESPONSIVE BIDDER FOR THE SUPPLY AND DELIVERY OF MEALS AND SNACKS WITH VENUE AND ACCOMMODATION UNDER BID NO. B-25-0044.”**

**WHEREAS**, the Provincial Government of Davao de Oro advertised the Invitation to Bid for the procurement of **Supply and Delivery of Meals and Snacks with Venue and Accommodation** under Bid No. **B-25-0044** posted on its website, the PhilGEPS, and at a conspicuous place within the premises of the Provincial Government of Davao de Oro continuously for seven (7) calendar days;

**WHEREAS**, the BAC under Section 30 of R.A. 9184 used the nondiscretionary pass/fail criteria and conducted public bidding on March 24, 2025, which was attended by the following bidders/suppliers, to wit;

| Name of Bidder               | Bid Amount<br>(As Read) | Documentary<br>Requirement |
|------------------------------|-------------------------|----------------------------|
| <b>BIG 8 CORPORATE HOTEL</b> | <b>1,596,335.00</b>     | <b>Compliant</b>           |

**WHEREAS**, given the complexity of the Goods to be procured, the Technical Working Group (TWG) will conduct a thorough technical evaluation and verification process to assess the Lowest Calculated Bidder's (LCB) qualifications and technical documentation. As mandated under Section 34.8, the TWG is required to complete the post-qualification within 12 calendar days but maybe extended up to 45 days for technical evaluation;

WHEREAS, the detailed evaluation of bids conducted on March 25, 2025, resulted in the following;

| Name of Bidder               | Bid Amount<br>(As Read) | Bid Amount<br>(As Calculated) |
|------------------------------|-------------------------|-------------------------------|
| <b>BIG 8 CORPORATE HOTEL</b> | <b>1,596,335.00</b>     | <b>1,596,335.00</b>           |

WHEREAS, if the BAC determines that the bidder with the Lowest Calculated Bid passes all the criteria for post-qualification, it shall declare the said bidder as LCRB and recommend to the HoPE the award of contract to the said bidder at its submitted bid price or its calculated bid price, whichever is lower, as stated in Section 34.4 of the IRR;

| Name of Bidder               | ABC                 | Bid Amount          | % Variance<br>from ABC |
|------------------------------|---------------------|---------------------|------------------------|
| <b>BIG 8 CORPORATE HOTEL</b> | <b>1,599,000.00</b> | <b>1,596,335.00</b> | <b>0.17%</b>           |

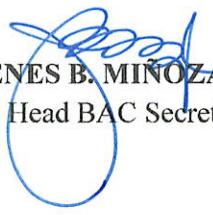
WHEREAS, upon careful examination, validation, and verification of all the eligibility, technical, and financial requirements submitted by the bidder as a Single Calculated Bid, its bid has been found to be responsive.

NOW THEREFORE, We, the members of the Bids and Awards Committee, hereby RESOLVE, as it is hereby RESOLVED:

- To recommend to the Head of the Procuring Entity (HoPE) to award Purchase Request No. **25-C0153** to **BIG 8 CORPORATE HOTEL** as a Single Calculated and Responsive Bidder for the procurement of **Supply and Delivery of Meals and Snacks with Venue and Accommodation** under Bid No. **B-25-0044**.

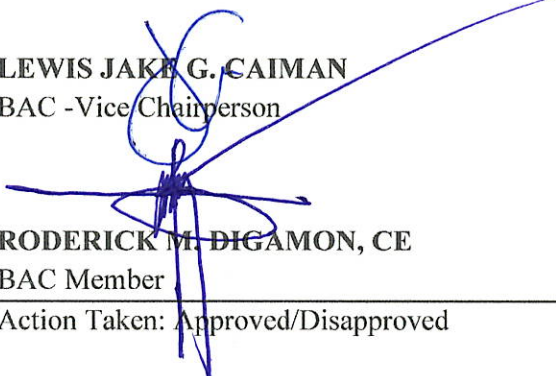
RESOLVED, FINALLY, that copies of this resolution be forwarded to the concerned offices for information, guidance, and appropriate action.

Certified true and Correct:

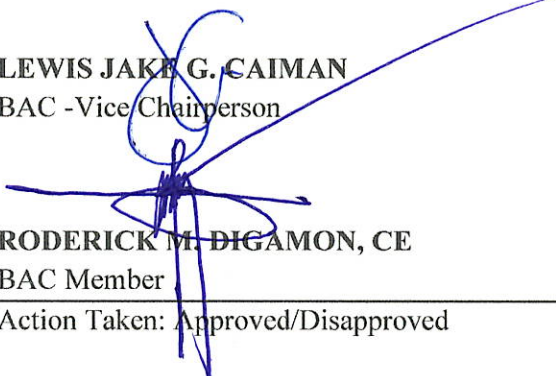
  
**JENES B. MINOZA, MPA**  
Head BAC Secretariat

Conformed by:

  
**LARA ZAPHIRE KRISTY N. BERMEJO, MPA**  
BAC-Chairperson

  
**LEWIS JAKE G. CAIMAN**  
BAC -Vice Chairperson

  
**ATTY. MARIA COR REYNA M. MUTOC, CPA**  
BAC Member

  
**RODERICK M. DIGAMON, CE**  
BAC Member

  
**ROLANDO S. SIMENE, DVM, MRDM**  
BAC Member

Action Taken: Approved/Disapproved

  
**DOROTHY P. MONTEJO-GONZAGA**  
Governor  
Head of the Procuring Entity  
Approved on \_\_\_\_\_