

Republic of the Philippines  
Province of Davao de Oro  
**OFFICE OF THE GOVERNOR**  
**BIDS AND AWARDS COMMITTEE**



EXCERPT FROM THE MINUTES OF THE REGULAR MEETING OF THE BIDS AND AWARDS COMMITTEE (BAC) AND PUBLIC BIDDING HELD ON MAY 21, 2025, AT THE BAC CONFERENCE ROOM, 3<sup>RD</sup> FLOOR, EXECUTIVE BUILDING, PROVINCIAL CAPITOL COMPLEX, CABIDIANAN, NABUNTURAN, DAVAO DE ORO.

**Present**

- |   |   |                      |
|---|---|----------------------|
| 1 | Ms. Lara Zaphire Kristy N. Bermejo, MPA | BAC Chairperson      |
| 2 | Mr. Lewis Jake G. Caiman                | BAC Vice-Chairperson |
| 3 | Dr. Rolando S. Simene, MRDM             | BAC Member           |
| 4 | Engr. Roderick M. Digamon               | BAC Member           |
| 5 | Atty. Maria Cor Reyna M. Mutoc, CPA     | BAC Member           |

**Others Present**

- |    |                                     |                      |
|----|-------------------------------------|----------------------|
| 1  | Mr. Jenes B. Miñoza, MPA            | BAC Secretariat-Head |
| 2  | Dr. Abigail A. Amores, MPM          | TWG Member           |
| 3  | Mr. Alvin Ross J. Gisma             | TWG Member           |
| 4  | Dr. Ma. Grace C. Lim, FPSMS         | TWG Member           |
| 5  | Mr. Joseph Randy M. Loy, RN, MMCMDR | TWG Member           |
| 6  | Engr. EAV Julian M. Mahinay         | TWG Member           |
| 7  | Engr. Joy C. Manabat, CE, MPA, MRDN | TWG Member           |
| 8  | Ms. Joyzel R. Odi, DBMIS            | TWG Member           |
| 9  | EnP. Marilyn A. Perlas, MExED       | TWG Member           |
| 10 | Ms. Cristie M. Plaza, CPA           | TWG Member           |
| 11 | Mr. Ronald C. Sibayan, MExEd        | TWG Member           |

**Present Bidders**

- |   |                        |   |
|---|------------------------|---|
| 1 | Ms. Danica Decena      | EAH Medicine and Medical Supplies Marketing |
| 2 | Mr. Cyboon Moncana     | Berovan Marketing, Inc.                     |
| 3 | Ms. Krissa Kadaleon    | Aqua-Max Med Inc.                           |
| 4 | Ms. Diana P. Maglasang | Octa-Gene Systems Inc.                      |

**RESOLUTION NO. B-2025.05.21.19**

**“A RESOLUTION RECOMMENDING TO THE HEAD OF THE PROCURING ENTITY (HOPE) TO AWARD PURCHASE REQUEST NO. 25-C0327 TO JEMAR CATERING SERVICES AS THE SINGLE CALCULATED AND RESPONSIVE BIDDER FOR THE SUPPLY AND DELIVERY OF PACKED MEALS AND SNACKS UNDER BID NO. B-25-0108.”**

**WHEREAS**, the Provincial Government of Davao de Oro advertised the Invitation to Bid for the procurement of **Supply and Delivery of Packed Meals and Snacks** under Bid No. **B-25-0108** posted on its website, the PhilGEPS, and at a conspicuous place within the premises of the Provincial Government of Davao de Oro continuously for seven (7) calendar days;

**WHEREAS**, the BAC under Section 30 of R.A. 9184 used the nondiscretionary pass/fail criteria and conducted public bidding on April 23, 2025, which was attended by the following bidders/suppliers, to wit;

Name of Bidder	Bid Amount (As Read)	Documentary Requirement
JEMAR CATERING SERVICES	2,117,435.00	Compliant
SACCKI ENTERPRISES AND CATERING SERVICES	-----	Non-compliant

**WHEREAS**, given the complexity of the Goods to be procured, the Technical Working Group (TWG) will conduct a thorough technical evaluation and verification process to assess the Lowest Calculated Bidder's (LCB) qualifications and technical documentation. As mandated under Section 34.8, the TWG is required to complete the post-qualification within 12 calendar days but maybe extended up to 45 days for technical evaluation;

**WHEREAS**, the detailed evaluation of bids conducted on May 8, 2025, resulted in the following;





Name of Bidder	Bid Amount (As Read)	Bid Amount (As Calculated)
JEMAR CATERING SERVICES	2,117,435.00	2,117,435.00

WHEREAS, if the BAC determines that the bidder with the Lowest Calculated Bid passes all the criteria for post-qualification, it shall declare the said bidder as LCRB and recommend to the HoPE the award of contract to the said bidder at its submitted bid price or its calculated bid price, whichever is lower, as stated in Section 34.4 of the IRR;

Name of Bidder	ABC	Bid Amount	% Variance from ABC
JEMAR CATERING SERVICES	2,634,195.00	2,117,435.00	19.62%


WHEREAS, upon careful examination, validation, and verification of all the eligibility, technical, and financial requirements submitted by the bidder as a Single Calculated Bid, its bid has been found to be responsive.

NOW THEREFORE, We, the members of the Bids and Awards Committee, hereby RESOLVE, as it is hereby RESOLVED:


- a) To recommend to the Head of the Procuring Entity (HoPE) to award Purchase Request No. 25-C0327 to JEMAR CATERING SERVICES as a Single Calculated and Responsive Bidder for the procurement of Supply and Delivery of Packed Meals and Snacks under Bid No. B-25-0108.

RESOLVED, FINALLY, that copies of this resolution be forwarded to the concerned offices for information, guidance, and appropriate action.

Certified true and Correct:


  
JENES B. MIÑOZA, MPA  
Head BAC Secretariat


Conformed by:

  
LARA ZAPHIRE KRISTY N. BERMEJO, MPA  
BAC-Chairperson


  
LEWIS JAKE G. CATMAN  
BAC -Vice Chairperson

  
ATTY. MARIA COR REYNA M. MUTOC, CPA  
BAC Member

  
RODERICK M. DIGAMON, CE  
BAC Member

  
ROLANDO S. SIMENE, DVM, MRDM  
BAC Member

Action Taken: Approved/Disapproved

  
DOROTHY P. MONTEJO-GONZAGA  
Governor  
Head of the Procuring Entity  
Approved on \_\_\_\_\_