

MAY 07 2025

PURCHASE ORDER

Province of Davao de Oro
Agency/Procuring Entity

Supplier: TOPCESS TRADING CORPORATION	PO Number: 25040561
Address: STALL#48 BKL.#1, POB., MACO, DAVAO DE ORO	Date: 04/16/25
E-mail Address:	Mode of Procurement SVP
Tel. No.:	PR Number: 25-C0322
TIN: 010-727-499-000	

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PGSO-Warehouse	Delivery Term:
Date of Delivery: 10 days	Payment Term:

No.	Stock No.	Unit of Issue	Quantity	Description	Unit Cost	Amount
1	38636N	unit/s	4.00	CABINET, STEEL FILING 4 DRAWERS WRINKLED FINISH	11,490.00	45,960.00
2	39593N	UNIT/S	1.00	OFFICE CHAIRS	2,930.00	2,930.00
3	33289N	pc/s	10.00	Plastic tables, Black color	4,000.00	40,000.00
SPECIFICATIONS OFFICE CHAIRS 4 LEG FRAME, WITHOUT ARM WITH FOAM PLASTIC TABLES, BLACK COLOR 4 SEATERS, FOLDABLE SIZE - 120 X60X54 STEELTUBE FOR THE USE OF BAHAY PAG ASA CENTER, 2ND QUARTER THE AWARD IS BASED ON ABSTRACT NO. 2504056 UNDER REQUEST FOR QUOTATION NO.03-25-0586 OPENED ON April 11, 2025						
<div>COMMISSION ON AUDIT DAVAO DE ORO TEAM 1 RECEIVED DATE: 4/21/25 TIME: 10:34 BY: [Signature]</div>						

Total Amount in Words: Eighty Eight Thousand Eight Hundred Ninety Pesos Only	88,890.00
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In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conform	<u>RICHELLE PEDRERA</u> Signature over printed name of 5-1-25 Date	Very truly	<u>DOROTHY M. GONZAGA</u> Governor Authorized Official	<u>JOANNA N. PENALES</u> Executive Assistant II
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GENERAL
OBR No.: 1004-05-RS-105
Responsibility Center:
Amount: 88,890.00

(In case of Negotiated Purchase pursuant to section 369(a) of RA 7180, this portion must be
Approved per Sanggunian Resolution _____
Certified _____ Date _____