

PURCHASE ORDER

Province of Davao de Oro
 Agency/Procuring Entity

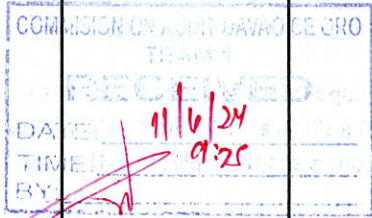
OCT 25 2024

Supplier: MACATA OFFICE SUPPLIES Address: Kapalong, Davao del Norte E-mail Address: Tel. No.: TIN:	PO Number: 24101627 Date: 10/15/24 Mode of Procurement: S-B PR Number: 24-C1678
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Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PGSO-Warehouse	Delivery Term:
Date of Delivery: 10 days	Payment Term:

No.	Stock No.	Unit of Issue	Quantity	Description	Unit Cost	Amount
1	00494	pc/s	40.00	Ballpen, ordinary, blue	11.00	440.00
2	03073	units	1.00	Calculator, FX 100	824.00	824.00
3	03111	pc/s.	2.00	Corkboard, 1.5' X 2' w/ aluminum frame	433.00	866.00
4	00585	pc/s	5.00	Data File Box - single	260.00	1,300.00
5	00595	box/s	1.00	Envelope, expanding, kraftboard, min. of 285 gsm - legal, 100's/box	1,759.00	1,759.00
6	00605	pc/s	30.00	Envelope, tagboard, 285 gsm - expanding, blue, long	17.00	510.00
7	00625	pc/s	5.00	Fingertip Moistener	66.00	330.00
8	13979	pc/s	10.00	Folder, Arc File, Long, Top Clipattach sample Valiant Lever Arch File Lateral Royal Blue • Clip Height: 3" Inches • Orientation: Horizontal • Size: FC / Long / Legal (Can fit up to long bond paper) • Spine Label: Yes • Guard Rails: Yes • Material: PP Board • Available Colors: Black, Blue	270.00	2,700.00
9	03211	pc/s	4.00	Frames, Certificates (A4 size w/ matting)	255.00	1,020.00
10	00648	bt/s	20.00	Glue 130g	65.00	1,300.00
11	28346N	pc/s	1.00	Heavy Duty Stapler 23/6-23/23 (210 Sheets)with 3 boxes Staples Up to 120/240 sheets capacity long Arm Stapler Bookbinding Stapler office tools	1,459.00	1,459.00



Total Amount in Words:

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conform Gwen Mae Co. Castinjob Very truly
 Signature over printed name of
10/29/24
 Date

DOROTHY M. GONZAGA By Authority of the Governor
 Governor
 Authorized Official

MADYLLJAN N. REMALES, JR.
 Executive Assistant II

GENERAL
 OBR No.: 1503-10-24-105
 Responsibility Center:
 Amount: 54,359.00

(In case of Negotiated Purchase pursuant to section 369(a) of RA 7180, this portion must be
 Approved per Sanggunian Resolution _____ Date _____
 Certified _____

PURCHASE ORDER

Province of Davao de Oro
 Agency/Procuring Entity

OCT 25 2024

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Date of Delivery: 10 days	Payment Term:

No.	Stock No.	Unit of Issue	Quantity	Description	Unit Cost	Amount
12	03437	btl/s	2.00	Ink, Epson 003 (Black)	527.00	1,054.00
13	03438	btl/s	3.00	Ink, Epson 003 (Cyan)	527.00	1,581.00
14	03449	btl/s	2.00	Ink, Epson 003 (Magenta)	527.00	1,054.00
15	00329	btl/s	2.00	Ink, Epson 003 (Yellow)	527.00	1,054.00
16	00681	pc/s.	10.00	Marker Pen, for Whiteboard -black	66.00	660.00
17	00684	pc/s	10.00	Marker pen, permanent, broad point, black	75.00	750.00
18	00701	pc/s	50.00	Notebook, spiral, 100 leaves, large size	25.00	1,250.00
19	00719	reams	1.00	Paper, Bond -short (assorted colors)	264.00	264.00
20	00720	ream/s	8.00	Paper, Bond, PG, A4, 210mm x 297mm, 70 gsm.	250.00	2,000.00
21	00721	ream/s	8.00	Paper, Bond, PG, legal, 216mm x 330mm (8-1/2" x 13"), 70 gsm.	288.00	2,304.00
22	00722	ream/	10.00	Paper, Book A4, 210mm x 297mm, min of 70gsm	275.00	2,750.00
23	00723	ream/s	10.00	Paper, Book legal, 216mm x 330mm (8-1/2" x 13"), min of 70gsm	302.00	3,020.00
24	00743	ream/s	5.00	Paper, mimeo, GW, (newsprint) A4, 210mm x 297mm, 60 gsm	140.00	700.00
25	08619	packs	2.00	Paper, Photo A4 size 200gms 20's/pack	135.00	270.00
26	00759	Pad/s	10.00	Paper, Yellow Pad	25.00	250.00
27	00767	pc/s.	12.00	Pen, Sign - G-2-07 - blue	83.00	996.00
28	00787	pc/s	50.00	Pencil, wooden No. 482	12.00	600.00
29	14241	pc/s	3.00	Plastic Storage Box (54 liters cap)	500.00	1,500.00

COMMISSION ON AUDIT DAVAO DE ORO
 TEAM 1
RECEIVED
 DATE: 11/6/24
 TIME: 9:25
 BY: _____

Total Amount in Words:

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conform Cover made by G. Cordingoh Very truly
 Signature over printed name of _____
 Date 10/24/24

DOROTHY M. GONZAGA
 Governor
 Authorized Official

By Authority of the Governor:
MADYLLJAN M. PERALES, RN
 Executive Assistant II

GENERAL
 OBR No.: 1503-10-24-105
 Responsibility Center:
 Amount: 54,359.00

(In case of Negotiated Purchase pursuant to section 369(a) of RA 7180, this portion must be Approved per Sanggunian Resolution _____ Date _____
 Certified _____

OCT 25 2024

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Date of Delivery: 10 days	Payment Term:

No.	Stock No.	Unit of Issue	Quantity	Description	Unit Cost	Amount
30	00792	pc/s	2.00	Puncher, paper, heavy duty, with two hole guide	125.00	250.00
31	00795	pc/s	10.00	Record Book # 85, 300 pages (made of US ledger bond)	517.00	5,170.00
32	00796	pc/s	10.00	Record Book # 85, 500 pages (made of US ledger bond)	642.00	6,420.00
33	00824	pc/s	5.00	Ruler, Plastic 12" (transparent)	9.00	45.00
34	09308	pair/s	50.00	Scissors, ordinary 15cm(6")	20.00	1,000.00
35	21707	roll/s	15.00	Scotch Tape "1	10.00	150.00
36	00832	pc/s.	5.00	Stamp pad, 3 " x 4.5" (w/ink) big	35.00	175.00
37	00837	pc/s	4.00	Stapler w/ remover, # 35 Heavy duty SPECIFICATIONS: SIZE: 125 mm x 50 mm x 55 mm (LWH) STAPLES: No. 35 (26/6), No. 3 (24/6) THROAT DEPTH: 64 mm LOAD CAPACITY : 100 Staples STAPLING CAPACITY: 2-30 sheets of 70 g/m2 paper	424.00	1,696.00
38	17796	booklet/s	20.00	Steno Book	33.00	660.00
39	30324N	tab/s	10.00	Sticky Note/Index Tab (as per sample)100 Sheets Per Color 4 Colors Combination Size 0.75 X 3 Inches 19 X 76mm	35.00	350.00
40	00860	roll/	10.00	Tape, masking, 24mm (1") width, usable length 50m	52.00	520.00
41	00861	roll/	10.00	Tape, masking, 48mm (2") width, usable length 50m	77.00	770.00

COMMISSION ON AUDIT DAVAO DE ORO
 TEAM 1
RECEIVED
 DATE: 11/16/24
 TIME: 9:28
 BY:

Total Amount in Words:

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conform Gwen Mae S. Catinguh Very truly
 Signature over printed name of _____
 Date 10/21/24

DOROTHY M. GONZAGA
 Governor
 Authorized Official
 By Authority of the Governor
MADYLLJAN N. PENALES
 Executive Assistant II

GENERAL
 OBR No.: 1503-10-24-105
 Responsibility Center:
 Amount: 54,359.00

(In case of Negotiated Purchase pursuant to section 369(a) of RA 7180, this portion must be
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 Certified _____ Date _____

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Date of Delivery: 10 days	Payment Term:

No.	Stock No.	Unit of Issue	Quantity	Description	Unit Cost	Amount
42	03180	units	2.00	Whiteboard w/ Aluminum frame 3' x 5' USE FOR PAO-PRCSD & PAO-ADMIN THE AWARD IS BASED ON ABSTRACT NO. 2410209 UNDER REQUEST FOR QUOTATION NO.09-24-3093 OPENED ON October 10, 2024	1,294.00	2,588.00

COMMISSION ON AUDIT DAVAO DE ORO
TEAM 1

RECEIVED

DATE: 10/15/24

TIME: 9:35

BY: [Signature]

Total Amount in Words: Fifty Four Thousand Three Hundred Fifty Nine Pesos Only	54,359.00
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In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conform Gwen Grace O. Cardimob Very truly
 Signature over printed name of
10/21/24 Date

By Authority of the Governor
DOROTHY M. GONZAGA
 Governor
 Authorized Official
 MADYLLJAN M. PENALES, Executive Assistant II

GENERAL
 OBR No.: 1503-10-24-105
 Responsibility Center:
 Amount: 54,359.00

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